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**Minutes**

**Board of Regents' Proprietary Schools Advisory Commission  
July 8, 2014**

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on  
Tuesday, July 8, 2014, at 10:48 a.m. in Room 1-190 of the Claiborne Building, Baton Rouge.

Vice-Chair Bender called the meeting to order and the roll was called.

**Commission Members Present**

Melanie Amrhein  
Ralph Bender, Vice-Chair  
Richard D'Aquin  
James Dorris  
Raymond Lalonde

**Staff Members Present**

Nancy Beall  
Chandra Cheatham  
Kristi Kron  
Carol Marabella  
Larry Tremblay

**Commission Members Absent**

Tina Begnaud  
James Fontenot  
Keith Jones, Chair  
Gloria Simmons

**Guests Present**

(See Appendix A.)

The first item of business was approval of the minutes from its meeting of May 13, 2014.

**On motion of Mr. Lalonde, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the May 13, 2014 Proprietary Schools Advisory Commission meeting.**

The next agenda item considered by the Commission was two initial license applications, the first from Advance Nursing Training, LLC, located in New Orleans, Louisiana, and represented by the school's owner, Ms. Melanie McCrary. Ms. Kron reviewed the materials for the Commission, informing it that this institution would be offering one program of study, Certified Nursing Assistant, which is a three week, 80.0 clock hour program (inclusive of both classroom and clinical experience). The program has received the required approval from the Department of Health and Hospitals, Health Standards Section. Advance Nursing Training, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the owner's professional progression from Certified Nursing Assistant to Registered Nurse, the owner's prior teaching experience, the rationale for offering a three week program, the owner's financial projections relative to tuition costs and operational expenditures, duties of a CNA, and industry needs for long-term care provided by CNAs,

**On motion of Mr. Lalonde, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Advance Nursing Training, LLC, located in New Orleans, Louisiana.**

The second initial license application considered by the Commission was from Digital Media Institute at InterTech, located in Shreveport, Louisiana, and represented by the school's Executive Director, Mr. John Miralles. Ms. Cheatham reviewed the materials for the Commission,

informing them that the institution would be offering one program of study, Animation, Visual Effects, & Interactive Content, which is a 1,030.0 clock hour program that is designed to be completed in one year. Digital Media Institute at InterTech had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the relationship between the school and the parent company, the digital media industry's potential growth and economic impact to the state, marketing strategies for recruitment, the availability of school-sponsored financial assistance to qualified students, the prerequisites for enrollment into the program, and the comparisons between the proposed program and similar degree-granting programs,

**On motion of Ms. Amrhein, seconded by Mr. Lalonde, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Digital Media Institute at InterTech, located in Shreveport, Louisiana.**

The next agenda item considered by the Commission was operating license renewals. Ms. Marabella informed the Commission members that there were twenty-two (22) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

**On motion of Mr. Dorris, seconded by Mr. D'Aquin, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses):**

**Advance Healthcare Institute, LLC (05/26/11)**  
**BAR/BRI (Baton Rouge) (05/23/12)**  
**BAR/BRI (New Orleans) (05/23/12)**  
**Blue Cliff College--Alexandria (05/25/06)**  
**Cameron College (06/29/83)**  
**Central Louisiana Medical Academy (06/24/99)**  
**D.D.C. School for Dental Assisting, LLC (05/22/13)**  
**Delta College of Arts & Technology (06/25/92)**  
**Dental Careers Institute, LLC (05/26/11)**  
**Diesel Driving Academy (Baton Rouge) (06/25/87)**  
**Eastern College of Health Vocations--Shreveport (05/27/04 )**  
**God's Way--Project Excel, Inc. (05/26/11 )**  
**Lincoln College (formerly Nashville Auto-Diesel College) (05/22/03)**  
**Louisiana Institute of Massage Therapy (05/22/13)**  
**Oak Park School of Dental Assisting (05/28/09)**  
**Ouachita Truck Driving Academy, LLC (05/22/03)**  
**Remington College (Baton Rouge Campus) (05/26/11)**  
**Remington College (Lafayette Campus) (05/26/11)**  
**Remington College (Shreveport Campus) (05/26/11)**  
**Southern Medical Corporation School of Ultrasound (06/26/97)**  
**Virginia College (05/27/10)**  
**Virginia College (Shreveport) (05/26/11)**

Ms. Marabella informed the Commission that there was one institution that failed to renew its license--Divine Touch Healthcare Training, LLC (05/22/13). The required documents and fees were not submitted to the office by the school's license expiration date of May 22, 2014. Ms. Marabella reviewed for the Commission the specific sections within the Louisiana Proprietary Schools Law and the Louisiana Administrative Code that support the expiration of the school's license.

The school's owner, Ms. Tamara White, requested to come before the Commission for reconsideration of license renewal . She and Mr. Derrick Shepherd, advocate on her behalf, gave a presentation to the Commission questioning the requirement to file an initial application in lieu of filing a renewal application with the delinquent fee.

Following further discussion,

**On motion of Ms. Amrhein, seconded by Mr. D'Aquin, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents deny the reconsideration of the license expiration for Divine Touch Healthcare Training, LLC, located in New Orleans, Louisiana, based upon the fact that the Proprietary Schools Law does not allow the Commission to grant any exceptions or extensions for license renewals, and Divine Touch Healthcare Training, LLC, must apply for licensure in order to operate as a proprietary school in Louisiana.**

Due to the loss of the quorum, the meeting adjourned at 12:15 p.m.

## APPENDIX A GUESTS

Dawn Banks	Digital Media Institute at InterTech
Angelique Duhon Freel	LA Department of Justice
Melanie McCrary	Advance Nursing Training, LLC
John Miralles	Digital Media Institute at InterTech
Derrick Shepherd	Divine Touch Healthcare Training, LLC
Elizabeth Simons	Digital Media Institute at InterTech
Tamara White	Divine Touch Healthcare Training, LLC